

# Jo Zakas

*Legacy Foundation*

## 2024 GRANT APPLICATION INSTRUCTIONS

### THE LEGACY

The primary purpose of The Jo Zakas Legacy Foundation is to assist organizations who provide “training and support of individuals and groups who would help produce more effective citizens and entrepreneurs.”

Since Jo S. Zakas established the Foundation in 2003, our mission centers on “Changing People’s Lives.” Entrepreneur, artist, and civic leader, Zakas helped people improve their lives – both personal and career. She helped others throughout her life until her untimely death in 2016.

#### A RUNAWAY

Because she left home at the age of 12, Jo Zakas would be called an “at-risk” child today. Her determination to grow from that scared, 12-year-old runaway into the driving force she became in the Wichita community – led her to believe that other people can change their lives also.

In 1972 Zakas developed Clifton Square Shopping Village, a shopping center of vintage College Hill houses for office and retail use. The Square served as an incubator for small business during her 45 years of ownership and continues today under new ownership.

#### A MENTOR

Her business and personal success forged a life-long mission in helping at-risk populations improve their lives. She understood the impact of the choices she made – in business and in life – determined her success. Zakas spent her lifetime mentoring others to make good choices. Her legacy of helping others become better citizens and entrepreneurs by making better choices continues through the Jo Zakas Legacy Foundation.

### THE FOUNDATION

Annually the Jo Zakas Legacy Foundation awards grants to area non-profit organizations who serve at-risk populations in Wichita, Kansas, and surrounding communities. A Board of Directors manages the Foundation. We first awarded grants in 2019.

Most grants awarded fall between \$500 to \$5,000. Grants can cover a project or program in full or join with other donors to help cover funding. Past grants have funded basic-need items like toothbrushes and tooth paste for underserved school children, art therapy classes for youth in crisis, neighborhood gardens for teen employment, and transportation to development classes for domestic violence survivors.

The Jo Zakas Legacy Foundation is a 501(c)3 Nonprofit organization.

**Jo Zakas Legacy Foundation**

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2024 Jo Zakas Legacy Foundation  
**Grant Application**  
Deadline: The last Friday in April | April 26, 2024

## THE PROCESS AND INSTRUCTIONS

**APPLICATION DUE DATE: FRIDAY, APRIL 26, 2024 | THE LAST FRIDAY IN APRIL**

Anticipated Award Month: August

1. Fill out the application answering the questions in order.
2. Use a word document with 12pt type and one-inch margins.
3. Be clear and brief in your responses. Prefer less than 100-words in your answers.
4. Once completed, send your application pages and supporting documents on or before the due date:
  - a. By email: [jozakas.foundation@gmail.com](mailto:jozakas.foundation@gmail.com) | PLEASE name the file with your organization's name and JZLF app OR
  - b. By mail: 6505 E. Central, Box 115, Wichita, KS 67206
  - c. Must be received or postmarked by due date to be considered.
5. The Jo Zakas Legacy Foundation Board of Directors will review all applications received on time and ensure your program/project supports the purpose of the Foundation. If your application request does not support the purpose of the Foundation, you will be notified by email.
6. Those who pass through the review stage, will be paired with a Board Member as their contact person. The Board Member will present your program/project in the Foundation's selection process.
7. If your organization is a finalist, The Board of Directors will then contact you to schedule a visit or a virtual interview.
8. After the interview process, The Jo Zakas Legacy Foundation Board of Directors will meet and review finalists to decide on funding.
9. A phone call will be made to the selected organizations who are approved for funding and a letter will follow to all organizations who applied.
10. Funding checks will be mailed shortly after approval notification.

Questions? Contact a Foundation Board member at [jozakas.foundation@gmail.com](mailto:jozakas.foundation@gmail.com):

Ipek Born

Janice Brown

Jan Bush

Cathy Feemster

Krista Peterson

Kent Wilson